1. Your cover email should include your name, contact information, the title of your play(s), and whether you are submitting as an adult or student playwright. Students should also note the high school or college you currently attend and the name and contact for any teacher or other mentor who may be sponsoring you.

2. You may submit no more than two original plays. They must be unpublished and may not have been produced in the Galveston/Houston area in the past two years.

3. You may use any standard play-writing format (check Google if you need details), but make certain your formatting stays consistent throughout. In addition, in order to qualify, your play must:

- Be submitted as a PDF document in 12-point Courier or Times Roman font.
- Be less than ten minutes run time (generally this means no more than 8-10 pages of dialog).
- Include the page number and play title on each page.
- Have no more than four characters.
- Be performed without set or scene changes.
- Be produced with minimal lighting or sound cues.

4. Plays will be blind submitted to our evaluation teams. So please do not include your name anywhere on the play document.

5. The title page of your play document should include only:

- The play's title.
- A brief synopsis (two or three sentences).
- The list of characters with a brief description of each.
- The setting of the play.

6. We encourage you to have your play read aloud if possible. Polish, polish, polish!

7. Student playwrights may enlist the assistance of a teacher or other mentor to support your writing and – if your play is selected – production efforts.

8. Email your play to Act 3 Galveston at marketing@act3galveston.org no later than January 5, 2027. Include "Two Hands Full" and your play's title in the subject line.

9. At least two theater or writing professionals will read your script and rate it for producibility, character development, plot, dialog, and audience appeal. Those ratings will be averaged to determine our finalists.

10. Only one play by an individual writer will be produced in the festival.

11. Writers of the five top-rated plays in each category will be notified by email on or before January 27, 2027. At that time you will be given more information about selecting your Director and Cast, rehearsal and production requirements, and what to expect on production day. If you are not able to provide your own Director and/or Cast, Act 3 Galveston can help.

12. Writers whose plays were not accepted for this year's Two Hands Full festival will also receive an email by January 27, 2027. No feedback will be given. We will not post finalist names or plays to social media until all writers have been contacted.

13. The audience will be encouraged to vote for their favorite Play, Director, Actor, and Ensemble in each category. Winners will be posted on Act 3 Galveston's webpage the day after the performance.

14. As the Two Hands Full Short Play Festival is a fund-raising event to support Act 3 Galveston's upcoming season, no stipend or cash prizes will be paid to any of the participants.